

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We Georgica Limited

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Tenpin Unit LU2 Lower Level Queensgate Centre			
Post town	Peterborough	Post code	PE1 1NT

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£ no rateable value on VOA — BAND C paid as agreed with licensing authority

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick yes

- | | | |
|---|-------------------------------------|-----------------------------|
| a) an individual or individuals * | ☐ | please complete section (A) |
| b) a person other than an individual * | | |
| i. as a limited company | ☒ | please complete section (B) |
| ii. as a partnership | ☐ | please complete section (B) |
| iii. as an unincorporated association or | ☐ | please complete section (B) |
| iv. other (for example a statutory corporation) | ☐ | please complete section (B) |
| c) a recognised club | ☐ | please complete section (B) |
| d) a charity | ☐ | please complete section (B) |
| e) the proprietor of an educational establishment | ☐ | please complete section (B) |
| f) a health service body | ☐ | please complete section (B) |
| g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital | ☐ | please complete section (B) |
| ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England | ☐ | please complete section (B) |

- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒
- I am making the application pursuant to a
 - statutory function or ☐
 - a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr ☐	Mrs ☐	Miss ☐	Ms ☐	Other Title (for example, Rev)	
Surname			First names		
Date of Birth old or over			I am 18 years ☐ Please tick yes		
Nationality					
Current residential address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr ☐	Mrs ☐	Miss ☐	Ms ☐	Other Title (for example, Rev)	
Surname			First names		
Date of Birth old or over			I am 18 years ☐ Please tick yes		
Nationality					
Current residential address if different from premises address					

Post Town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Georgica Limited
Address Aragon House Cranfield Technology Park Cranfield Bedford MK43 0EQ ENGLAND
Registered number (where applicable) 04039562
Description of applicant (for example, partnership, company, unincorporated association etc.) Private Limited Company
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

Day		Month		Year	
A	S	A	P		

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year	

A

Please give a general description of the premises (please read guidance note1)
The whole premises as shown on the licensing plan is to be developed to trade as Tenpin, a bowling and multi-use leisure venue.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☒
- c) indoor sporting events (if ticking yes, fill in box C) ☒
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☒
- f) recorded music (if ticking yes, fill in box F) ☒
- g) performances of dance (if ticking yes, fill in box G) ☐
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

Provision of late night refreshment (if ticking yes, fill in box I)

☒

Supply of alcohol (if ticking yes, fill in box J)

☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	☐
				Outdoors	☐
				Both	☐
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue					
Wed					
Thur			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	☒
					Outdoors	☐
					Both	☐
Day	Start	Finish	Please give further details here (please read guidance note 4) Screens showing exhibition of films displayed throughout premises			
Mon	10:00	01:00				
Tue	10:00	01:00				
Wed	10:00	01:00	State any seasonal variations for the exhibition of films (please read guidance note 5)			
Thur	10:00	01:00				
Fri	10:00	02:00				
Sat	10:00	02:00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6) New Years Eve - from normal starting hours until 4am on New Years Day On the morning of British Summertime, the permitted terminal hours to be extended by one hour On the following notable days: On all Bank Holidays, the day before Bank Holidays, and the Friday, Saturday and Sunday preceding all Bank Holiday Mondays, Christmas Eve, Christmas Day & Boxing Day, 27, 28, 29 & 30 December - the terminal hour shall be 02:00			
Sun	10:00	01:00				

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4) For playing of games including tenpin bowling, pool and American Pool, table tennis, darts, golf etc throughout the premises for the purposes of league games and charity occasions.			
Day	Start	Finish				
Mon	10:00	01:00				
Tue	10:00	01:00				
Wed	10:00	01:00	State any seasonal variations for indoor sporting events (please read guidance note 5)			
Thur	10:00	01:00				
Fri	10:00	02:00				
Sat	10:00	02:00	Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6) New Years Eve - from normal starting hours until 4am on New Years Day On the morning of British Summertime, the permitted terminal hours to be extended by one hour On the following notable days: On all Bank Holidays, the day before Bank Holidays, and the Friday, Saturday and Sunday preceding all Bank Holiday Mondays, Christmas Eve, Christmas Day & Boxing Day, 27, 28, 29 & 30 December - the terminal hour shall be 02:00			
Sun	10:00	01:00				

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	☐
					Outdoors	☐
Day	Start	Finish	Both ☐			
Mon			<u>Please give further details here</u> (please read guidance note 4)			
Tue						
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)			
Thur						
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat						
Sun						

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	☒
				Outdoors	☐
				Both	☐
Day	Start	Finish	Please give further details here (please read guidance note 4) Live music played throughout the premises		
Mon	10:00	01:00			
Tue	10:00	01:00	State any seasonal variations for the performance of live music (please read guidance note 5)		
Wed	10:00	01:00			
Thur	10:00	01:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6) New Years Eve - from normal starting hours until 4am on New Years Day On the morning of British Summertime, the permitted terminal hours to be extended by one hour On the following notable days: On all Bank Holidays, the day before Bank Holidays, and the Friday, Saturday and Sunday preceding all Bank Holiday Mondays, Christmas Eve, Christmas Day & Boxing Day, 27, 28, 29 & 30 December - the terminal hour shall be 02:00		
Fri	10:00	02:00			
Sat	10:00	02:00			
Sun	10:00	01:00			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	☒
				Outdoors	☐
				Both	☐
Day	Start	Finish	Please give further details here (please read guidance note 4) Recorded amplified music played throughout the premises		
Mon	10:00	01:00			
Tue	10:00	01:00	State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Wed	10:00	01:00			
Thur	10:00	01:00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6) New Years Eve - from normal starting hours until 4am on New Years Day On the morning of British Summertime, the permitted terminal hours to be extended by one hour On the following notable days: On all Bank Holidays, the day before Bank Holidays, and the Friday, Saturday and Sunday preceding all Bank Holiday Mondays, Christmas Eve, Christmas Day & Boxing Day, 27, 28, 29 & 30 December - the terminal hour shall be 02:00		
Fri	10:00	02:00			
Sat	10:00	02:00			
Sun	10:00	01:00			

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	☐
					Outdoors	☐
					Both	☐
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)			
Mon						
Tue						
Wed						
Thur			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)			
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat						
Sun						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			<u>Please give a description of the type of entertainment you will be providing</u>			
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors	☐
Mon					Outdoors	☐
Tue					Both	☐
Wed			<u>Please give further details here</u> (please read guidance note 4)			
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)			
Fri						
Sat						
Sun			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	☐
				Outdoors	☐
				Both	☒
Day	Start	Finish	Please give further details here (please read guidance note 4) Hot food and hot drinks supplied throughout premises		
Mon	23:00	01:30			
Tue	23:00	01:30	State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Wed	23:00	01:30			
Thur	23:00	01:30	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6) New Years Eve - from normal starting hours until 4am on New Years Day On the morning of British Summertime, the permitted terminal hours to be extended by one hour On the following notable days: On all Bank Holidays, the day before Bank Holidays, and the Friday, Saturday and Sunday preceding all Bank Holiday Mondays, Christmas Eve, Christmas Day & Boxing Day, 27, 28, 29 & 30 December - the terminal hour shall be 02:30		
Fri	23:00	02:30			
Sat	23:00	02:30			
Sun	23:00	01:30			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 8)	On the premises	☐
				Off the premises	☐
				Both	☒
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	10:00	01:00			
Tue	10:00	01:00			
Wed	10:00	01:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) New Years Eve - from normal starting hours until 4am on New Years Day On the morning of British Summertime, the permitted terminal hours to be extended by one hour On the following notable days: On all Bank Holidays, the day before Bank Holidays, and the Friday, Saturday and Sunday preceding all Bank Holiday Mondays, Christmas Eve, Christmas Day & Boxing Day, 27, 28, 29 & 30 December - the terminal hour shall be 02:00		
Thur	10:00	01:00			
Fri	10:00	02:00			
Sat	10:00	02:00			
Sun	10:00	01:00			

State the name and details of the individual whom you wish to specify on the licence as premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name TBC- DPS shall be appointed via Variation of DPS application following grant of premises licence and prior to the premises trading as per consultation with licensing authority	
Date of birth	
Address	
Postcode	
Personal Licence number (if known)	
Issuing licensing authority (if known)	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)
Gaming machines in the form of Amusement with Prize (AWPs)

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	08:00	01:30	
Tue	08:00	01:30	
Wed	08:00	01:30	
Thur	08:00	01:30	
Fri	08:00	02:30	
Sat	08:00	02:30	
Sun	08:00	01:30	
Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6) New Years Eve - from normal starting hours until 4am on New Years Day On the morning of British Summertime, the permitted terminal hours to be extended by one hour On the following notable days: On all Bank Holidays, the day before Bank Holidays, and the Friday, Saturday and Sunday preceding all Bank Holiday Mondays, Christmas Eve, Christmas Day & Boxing Day, 27, 28, 29 & 30 December - the terminal hour shall be 02:30			

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 10)

[The information provided in this box is for information purposes only and is not intended to form part of the premises licence or to be converted into conditions on the licence if granted.]

The applicant is an experienced national licensed operator with numerous venues across the country and is looking take the above unit to trade this as Tenpin, a bowling and multi-use family entertainment leisure venue which will provide a range of indoor sport and recreation uses including bowling, pool, darts, karaoke and arcade games.

We have given consideration to the Council's Statement of Licensing Policy. We have considered the application alongside the policy and the local area. We have consulted with the police licensing officer and environmental health officer prior to submission of this application and conditions have been offered within the application as a result of consultation with police licensing to ensure promotion of the licensing objectives, if the premises licence is granted.

We submit that this Licence, if granted, will not undermine the licensing objectives given the applicants trading model and experience (including experience of trading licensable activities to hours sought whilst continuing to promote the licensing objectives at other sites), alongside internal measures and conditions proposed within the operating schedule.

b) The prevention of crime and disorder

See box a) above. In addition, the following conditions are proposed in the event that the application sought is granted:-

1. A digital closed circuit television system (CCTV) will be installed and maintained in good working order with date and time stamping. The CCTV unit will be in a secure location within the licensed premises. There will be a minimum of 31 days recording. The system will record whilst the premises are open to the public. Cameras will cover internal areas to ensure extensive coverage of the licensed premises including all entry and exit points. In the event of a failure of the CCTV system for any reason, a record of the failure will be recorded in the premises log and immediate steps must be made to rectify the problem. The Duty Manager must be trained to use the system, the recorded images must be available for inspection upon request to the Police and Licensing Authority. If the Police and / or Licensing Authority wish for footage to be downloaded then they will be provided with that footage within a reasonable period of time (maximum of 72 hours) and the footage will be provided in a format that can be viewed on readily available equipment without the need for specialist software. There must be notices displayed throughout the premises stating that CCTV is in operation.
2. The requirement for door supervisors shall be assessed by way of a written risk assessment. The risk assessment will be kept on the premises and shall be made available upon request to officers of any Responsible Authority.
3. When employed, a register of those door supervisors employed shall be maintained at the premises and shall include:
 - a. the number of door staff on duty;
 - b. the identify of each member of door staff;
 - c. the times the door staff are on duty.
4. An incident log (which may be electronic) must be kept on the premises. Staff will record any incidents of crime and disorder at the premises, such details to be retained at the premises for at least 12 months and shall be made available for inspection by police officers in accordance with relevant Data Protection Legislation.
5. A refusals log (which may be electronic) must be kept on the premises. Staff will record any refusals to serve alcohol at the premises, such details to be retained at the premises

for at least 12 months and shall be made available for inspection by police officers in accordance with relevant Data Protection Legislation.

6. A challenge 25 scheme shall be adopted at the premises. Customers who appear be under 25 years of age will be required to prove their age when purchasing alcohol.

Acceptable forms of proof-of-age include:-

- a) international passport;
- b) photographic UK driving licence;
- c) a PASS hologram/ultraviolet feature card;
- d) Military ID;
- e) Biometric residence permit.
- f) Government approved digital ID.

7. No persons under the age of 16 shall be allowed to remain or come into the premises after 21:00 hours, unless accompanied by an adult.

8. All staff will be provided with training in relation to the licensing objectives that are commensurate with their duties. This will include the individuals responsibilities, age verification, licensing offences, vulnerability and CSE (child sexual exploitation) as appropriate. All such training undertaken by staff members shall be recorded (which may be electronic). All training records shall be kept at the premises and made available to officers of any responsible authority upon request.

c) Public safety

See box a and b above.

d) The prevention of public nuisance

See box a and b above.

e) The protection of children from harm

See box a and b above.

Please tick yes

- I have made or enclosed payment of the fee or ☒
- I have not made or enclosed payment of the fee because the application has been made in relation to the introduction of the late night levy ☐
- I have enclosed the plan of the premises ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable ☒

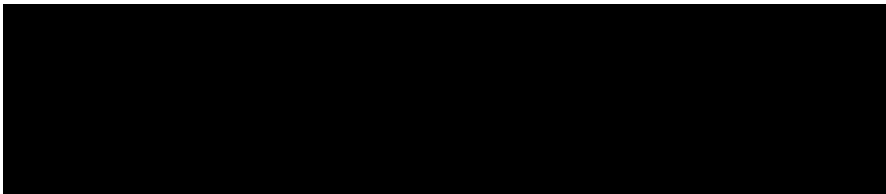
- I understand that I must now advertise my application ☒
- I understand that if I do not comply with the above requirements my application will be rejected ☒
- ***[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships]*** I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). ☐

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Declaration	• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15) • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	
Capacity	

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 13). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Poppleston Allen Solicitors 37 Stoney Street The Lace Market			
Post town	Nottingham	Post code	NG1 1LS
Telephone number (if any)	0115 934 9183		
If you would prefer us to correspond with you by e-mail your e-mail address (optional) s.desor@popall.co.uk			

Notes for Guidance

- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.

- a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).

4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.
15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways:

1. by providing with this application copies or scanned copies of the documents which an applicant may provide to demonstrate their entitlement to work in the UK (which do not need to be certified) that are published on GOV.UK and in guidance issued under section 182 of the Licensing Act 2003.
2. by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below)

Home Office online right to work checking service

As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work check service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and /or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copies of documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.